

MINUTES OF THE COLORADO CITY FIRE DISTRICT
Regular Business Meeting
Held March 25, 2025, at 25 S. Central St.
Colorado City, Arizona 86021

The meeting was called to order at 5:00 p.m. by Board Chairman Jared Barlow. Roll call showed Board Chairman Jared Barlow, Board Clerk Michael Cawley, Board Member Michael Bradshaw, Board Member Helen Barlow and Board Member Theil Cooke present. Fire Chief Jesse Barlow was also present. Prayer was offered by DR Barlow.

CALL TO PUBLIC

Board Chair Jared Barlow made a call to public for comments.

Assistant Fire Chief Porter Barlow spoke to the board regarding the State of Utah cancer initiative for firefighters. The Utah State legislature has set aside millions of dollars for cancer screening. The State will cover the first three years of this initiative and then it will be turned over to Departments for them to start budgeting for early cancer detection. They have recently added additional cancers to the screen for and have a hope to screen 500 firefighters per year. The screenings will be based on age and years of service. Today Porter has submitted to the State the information they need to help any and all firefighters who have volunteered their time with the department.

MINUTES

The minutes for February 25, 2025 were presented for review.

Board Member Michael Bradshaw made a motion to accept minutes. Board Clerk Michael Cawley seconded. All governing board members agreed.

ADMINISTRATIVE ACTIONS:

A meeting of the C&R (Contribution and Relief) Board was held on March 19, 2025. The Board again appointed Guy Barlow as president of the board. Taylor Zitting was appointed to fill the secretary position that was previously held by Lily Barlow.

The board directed that checks be written to all department members who had resigned during the past year. Discussion was had, and action taken to move funds currently held at Wells Fargo to the Fire Districts account at Mountain America Credit Union. The next board meeting was scheduled for September 18, 2025.

Since this meeting Matthew Zitting has completed and submitted the annual report required by the Arizona State Fire Marshals Office making us eligible for this year's contribution.

Along with other Hildale City Officials, Jesse attended a work session with various Washington County Officials at the county building in St. George to discuss issues related to Hildale as well as our interoperability with Fire, EMS, Police, and Dispatch with the rest of the County.

Jesse and some members of staff met yesterday with representatives from the Utah Bureau of EMS Derin Bushman and Marcy Willits to discuss our operations, licensing, and inspections. Derin also gave us an update regarding the recent Utah legislative session and its effects on EMS agencies. Derin presented members of our department with years of service pins from the Bureau.

Jesse attended the Mohave County Fire Officers meeting held February 27 in Fort Mohave. Chief Pat Moore with Bullhead Fire District announced his retirement effective this week.

TRAINING REPORT:

The March ALS Inservice training was focused on Vascular Access. Sherrie Knudson was the lead instructor. Special training was provided for obtaining blood draws as we do these procedures regularly for the Police Department. Special training mannequins were set up and each member was able to get hands-on training and experience doing IV's. A catered meal was provided.

MAINTENANCE REPORT:

The annual Ladder inspections were completed this past month with both L1011 and L1031 passing inspection with only minor findings which were corrected immediately. All ground ladders passed inspection with no warnings or deficiencies.

Daniel Roy and Porter have been working on the final build specifications for the new brush truck. AES representatives plan to travel here during the first week of April to finalize and sign off the build spec.

This month staff has performed routine services and maintenance on 5 apparatus, replaced batteries on L1031, replaced brakes on R1011, and replaced the catalytic

converter on Chief Porter's vehicle. Final modifications were made to the emergency lights on SQ1031 which completes the project of switching out all the lights to LED.

FIRE PREVENTION:

The CPR Training Center has trained and certified 5 community members in CPR/First Aid, 2 provider level CPR classes, and 7 of our own members recertified in ACLS. Chief Porter conducted 2 plan reviews and conducted a FDC flush inspection for a new commercial property.

OTHER:

We have been assisting 6 of our members currently enrolled in the MCC Paramedic program with travel to do their clinical rotations. Up until now we have been renting a vehicle from TOCC and supplying the fuel, due to the cost of renting the vehicle we have decided to limit the use of the TOCC vehicle and encourage these individuals to use their personal vehicle and we will continue to help with fuel.

We have assisted Washington County S&R twice in the last week with rescues up in the Water Canyon above Hildale. With the warm weather approaching we can expect more of these types of incidents.

Financial Report:

Business and Finance Manager Matthew Zitting presented the financial report. In reviewing the period percentages from the Fiscal Year Budget, period Revenues were 5% of budget, administration costs were 123.61% of budget, Dispatch costs were 97.24% of budget. Maintenance costs were 123.61% of budget, Training and Prevention costs were 15.93% of budget, Operations costs were 51.20% of budget, Grants and IGA Offsets were 39.25% of budget and Capital Expense was 51.45% of budget. Total Fiscal Year Budget Revenues are 56.94% and Expenditures are 32.18% of budget.

Fiscal Year 2024 Audit is progressing but we have not received word on when it might be completed. The auditing firm continues to assist us in cleaning up balance sheet accounts. Two new reports that we will be providing along with the Paid Dues and Due Claims reports will be a check detail and deposit report to align with Arizona Statutes but will not be part of the preliminary packets prior to board meetings.

The Line of Credit balance at the end of the period was at \$0 (zero dollars).

The team at HintonBurdick has helped us clean up a lot of the QuikBooks Online transfer and we are now focusing on balance sheet accounts. We were able to meet with a Payroll Specialist and clean up all the Payroll Liability accounts that were incorrect due to their lack of understanding when setting things up originally. We continue to make great strides due to the support of all the staff in remaining lean wherever possible. As we near the end of this fiscal year period, things are shaping up to finish out on a much more positive note than last year.

A motion to accept the financial report, pay due claims as money comes available and ratify claims paid was made by Board Clerk Michael Cawley. The motion was seconded by Board Member Helen Barlow. All governing board members agreed, and the motion carried.

Resolution 05-2025 Revision of Rates and Charges Fee Schedule.

Board Clerk Michael Cawley made a motion to accept the resolution. Board Member Michael Bradshaw seconded. All governing board members agreed, and the motion was carried.

Resolution 06-2025 Billing and Collection Policy Updates.

Board Member Michael Bradshaw made a motion to accept the resolution. Board Member Helen Barlow seconded. All governing board members agreed, and the motion was carried.

PLANNING AND VISION:

There was discussion regarding the mutual aid contract with Fredonia Fire. The revised contract will be presented to the board following legal review.

Chief Jesse will begin looking to retain a local attorney for the needs of the District moving forward.

Board Clerk Michael Cawley asked if there was any new progress on Station 5. Chief Jesse stated that because of some significant changes to plans we had to wait for the County to approve changes made.

GOOD AND WELFARE:

Chief Jesse shared his appreciation for the volunteers and thanked them for being the heart of the great organization that we have.

Board Chairman Jared Barlow asked that the appreciation of the board be passed along to all of the department members for all that they do.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Respectfully submitted


Clerk of the Board

Approved this 29th day of April 2025


Chairperson